

Tony Kershaw
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10 April 2024

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **3.00 pm** on **Thursday, 18 April 2024** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

3.00 pm 1. **Election of Chairman**

The Committee is asked to elect a Chairman for 2024-25 from the committee members listed below: -

Cllr Baldwin, Cllr Boram, Cllr Bradbury, Cllr Britton, Cllr Burrett, Cllr Elkins, Cllr Gibson, Cllr N Jupp, Cllr Linehan, Cllr Lord, Cllr McDonald, Cllr McKnight, Cllr Milne, Cllr Turley, Cllr Wall.

If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

2. **Election of Vice Chairman**

The Committee is asked to elect a Vice Chairman for 2024-25 from the committee members listed below: -

Cllr Baldwin, Cllr Boram, Cllr Bradbury, Cllr Britton, Cllr Burrett, Cllr Elkins, Cllr Gibson, Cllr N Jupp, Cllr Linehan, Cllr Lord, Cllr McDonald, Cllr McKnight, Cllr Milne, Cllr Turley, Cllr Wall.

If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

3. **Business Planning Group Membership** (Pages 5 - 6)

The Committee is asked to review the membership of the Business Planning Group in view of the Chairman and Vice-Chairman appointments.

The Group should have five members including the Committee's Chairman, Vice-Chairman, and two minority group members.

4. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

5. **Minutes of the last meeting of the Committee** (Pages 7 - 12)

The Committee is asked to agree the minutes of the meeting held on 8 March 2024 (cream paper).

6. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

3.20 pm

7. **Additional funding and procurement of services to support the implementation of the business management systems to replace SAP** (Pages 13 - 24)

Report by the Director of Finance and Support Services and Director of Human Resources and Organisational Development.

The report makes recommendations to continue with the implementation of the Oracle Fusion Cloud solution.

The Committee is asked to scrutinise the proposal set out in the report attached at Appendix 1 and provide any comments for the Cabinet Member for consideration as part of the decision-making process.

5.00 pm

8. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

9. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 21 June 2024 at County Hall, Chichester. Probable agenda items include: -

- Performance and Resources Report (PRR) Quarter 4 - End of March 2024
- Digitisation and IT Strategy

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 6 June 2024.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.